

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**August 8, 2016**

The meeting was called to order at 6:02 p.m. by Vice President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

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| Pledge of Allegiance                              | Cindy DiPaola, Director-Maintenance & Operations, led the Pledge of Allegiance.  |
| Roll Call   | Trustee Tony Peña<br>Trustee Linda Garcia<br>Trustee Alicia Anderson<br>Trustee Sonya Cuellar<br>Trustee Vivian Hansen   |
| Administrators Present                            | Ruth Pérez, Superintendent<br>Ruben Frutos, Assistant Superintendent-Business Services<br>Myrna Morales, Assistant Superintendent-Human Resources<br>Ryan Smith, Assistant Superintendent-Secondary Educational Services<br>Deborah Stark, Assistant Superintendent-Educational Services<br>Kim Cole, Director-Special Education/Early Childhood Education<br>Cindy DiPaola, Director-Maintenance & Operations<br>Greg Francois, Director-Secondary Ed. & Instructional Technology<br>Renee Jeffrey, Director-K-5 School Support & Innovative Programs<br>Troy Marshall, Director-Technology<br>Margarita Rodriguez, Director-Research & Evaluation<br>Manuel San Miguel, Director-Student Services<br>Beatriz Spelker-Levi, Director-Personnel<br>Patricia Tu, Director-Fiscal Services<br>Greg Buckner, Principal-Paramount High School<br>Jerry King, Principal-Paramount Adult School<br>Morrie Kosareff, Principal-Buena Vista High School<br>Elizabeth Salcido, Principal-Paramount High School-West |
| Approve Agenda<br>August 8, 2016<br>1.210         | Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the agenda of the Regular Meeting of August 8, 2016 as amended.<br><br>Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen<br>Absent: 1 – Trustee Peña   |
| Regular Meeting Minutes July<br>11, 2016<br>1.211 | Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the Regular Meeting minutes of July 11, 2016.<br><br>Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen<br>Absent: 1 – Trustee Peña   |

## REPORTS

### Employee Representative Reports

There was no CSEA representative in attendance.

TAP Interim President Christine Barboza shared that she has attended two CTA conferences. The Bargaining team attended a Summer Bargaining Institute. She added that TAP President applied and was granted full release that will allow for more time to focus on target areas. She went to a Paramount Chamber breakfast. She also shared that TAP will be hosting a Welcome Back mixer on August 26, 2016 at 3:30 p.m. at Gus's Deli.

### Board Members' Reports

Trustee Anderson attended the Paramount Adult School and PHS summer graduation.

Trustee Cuellar attended the Paramount Adult School and PHS summer graduation.

Trustee Hansen attended Paramount Adult School and PHS summer graduation.

Trustee Garcia attended the Paramount Adult School and PHS summer graduation.

### Superintendent's Report

Superintendent Dr. Pérez highlighted a variety of items

- ❖ Superintendent Pérez attended the PHS Summer graduation.
- ❖ Dr. Pérez shared that staff is actively planning the Jackson School Track Ribbon Cutting ceremony.
- ❖ Superintendent Pérez shared that 385 teachers participated in staff development during the summer coordinated by Ed. Services.
- ❖ Superintendent Pérez thanked the Human Resources department for completing 99% of staffing.
- ❖ Dr. Pérez shared that on Thursday, Executive Cabinet will be participating in a retreat to establish a cohesive leadership team.

#### Introductions – Renee Jeffrey

Renee Jeffrey received her Bachelor's Degree in Liberal Studies, her Master's Degree in Special Education and Administration from California State University, Fullerton. She is currently pursuing her Doctoral Degree at the University of California, Los Angeles.

Renee served as a general and special education classroom teacher and Resource Specialist at Fullerton School District. Then in 2006, Renee became an Assistant Principal in the Buena Park School District. She was also an Adjunct Instructor for Concordia University from 2011 to 2015. For the past nine years, Renee has served as the Principal of Pendleton Elementary School in the Buena Park School District.

Renee is viewed as being a skilled administrator who is willing to go beyond the call of duty to help students excel. She has extensive experience providing staff development and transforming schools.

We welcome Renee as the Director, Educational Services – K-5 School Support & Innovative Programs.

CAASSP Results

Margarita Rodriguez, Director-Research and Evaluation presented the Board with the recently received results of the California Assessment of Student Performance and Progress.

A full version of the CAASSP results presentation is available on the District website.

**BOARD MEETING  
CALENDER**

There were no changes to the Board meeting calendar.

**HEARING SECTION**

There were no speakers during the hearing section.

**CONSENT ITEMS**

0.212

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 - Trustee Peña

**Human Resources**

Personnel Report  
16-02  
2.212

Accept Personnel Report 16-02, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

**Educational Services**

Consultant Services  
3.212

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

**Business Services**

Purchase Order Report  
16-02  
4.212

Approved Purchase Order Report 16-02 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month on  
July 2016  
4.212

Approve warrants for all funds through June with a total of \$15,305,729.02.

Acceptance of Donations  
4.212

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Consultants Services  
4.212

Approve the consultant services request authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Superintendent or designee to execute all necessary documents.

**ACTION ITEMS**

## **Human Resources**

Proposed Revised Board Policy 4118.112, 4218.112, 4331.1 Sexual Harassment 2.213

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to accept for second reading and adopt proposed revised Board Policy 4118.112, 4218.112, 4331.1 - Sexual Harassment which reflects current state regulations.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Resolution 16-06: Institutional Memberships for the 2016-17 School Year 2.214

Trustee Cuellar moved, Trustee Hansen and the motion carried 4-0 to adopt Resolution 16-06 authorizing Paramount Unified School District's institutional memberships for the 2016-17 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

## **Educational Services**

Let's Talk About It Consultant 3.215

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 approve Let's Talk About It consultant to provide an assessment and services for a student per our offer of Free Appropriate Public Education.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Attorney Fees and Settlement Agreement for a Special Education Student 3.216

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to approve and authorize payment for attorney fees and settlement agreement for a special education student.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Memorandum of Understanding with Los Angeles County Workforce Development Board 3.217

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the Memorandum of Understanding with Los Angeles County Workforce Development Board to establish cooperative working relationships with AJCC partners.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

## **Business Services**

Agreement with Children's Hospital Los Angeles Medical Group 4.218

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to approve the agreement with Children's Hospital Los Angeles Medical Group, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Notice of Completion – Field Service Contracts 4.219

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to accept as completed the Field Service Contracts for construction and installation of firtex for six computer labs; office renovation at Collins; replacement windows in the administration office

at Gaines; artificial turf project preparation and installation at Jackson; replacement of artificial turf in the field at Paramount High School; playground resurfacing at Wirtz, Roosevelt, Collins, Gaines, Los Cerritos, Lincoln and Hollydale Schools; and electrical for security cameras at Buena Vista, Gaines, Hollydale, Jackson, Paramount High School and Roosevelt Schools; and authorize the Superintendent or designee to file the Notices of Completion to make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Claim Rejection  
4.220

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 4-0 to reject Claim No. 2016:001 submitted by an individual and remand to the District's insurance carrier for adjudication.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Claim Rejection  
4.221

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to reject Claim No. 2016:002 submitted by an individual and remand to the District's insurance carrier for adjudication.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Claim Rejection  
4.222

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to reject Claim No. 2016:003 submitted by an individual and remand to the District's insurance carrier for adjudication.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Sale, Disposal or Recycle of  
Surplus Property  
4.223

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 4-0 to authorize staff to identify surplus or obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Agreement for Services with  
Forsyte IT, Inc. Solutions for  
2016-17  
4.224

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the 2016-17 contract agreement with Forsyte IT Solutions to provide configuration and implementation services for online providers, as appropriate, to meet all deadlines, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Resolution No. 16-07,  
Resolution of the Board of

Trustee Anderson moved, Trustee Hansen seconded and the motion carried 4-0 to adopt Resolution No. 16-07, authorizing the special

Education of the Paramount Unified School District Ordering a School Bond Election and Authorizing Necessary Action in Connection Therewith  
4.225

election of the 2016 Bond Proposition to be held within the District's boundaries on November 8, 2016.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Agreement for Consultant Services with Leadership Associates, LLC  
4.226

Trustee Anderson moved, Trustee Hansen seconded and the motion carried 4-0 to Approve the Trustee Garcia moved, Trustee Hansen seconded and the motion carried to Agreement for Consultant Services with Leadership Associates, LLC, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

Revision 4 of Resolutions 15-19 through 15-28, Signature Authorizations  
4.227

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to approve Revision 4 of Resolutions 15-19 through 15-28, Signature Authorizations through December 13, 2016.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 - Trustee Peña

## **INFORMATION ITEMS**

### **Educational Services**

Renaming of Offices in Educational Services and Align with Responsibilities

The Board received as information the renaming of offices in Educational Services in order to align with responsibilities.

Revised Administrative Regulation 5111.1 – District Residency

The Board received as information revised Administrative Regulation 5111.1 - District Residency to align with current legislative changes.

Career Technical Education Courses for the 2016-17 School Year

The Board received as information the Local Control and Accountability Plan which outlines Paramount Unified School District's effort to improve student college and career readiness through CTE courses.

### **Business Services**

Letter of Notification of Amendment to the Local Control Accountability Plan – Supplemental and Concentration Grant Funds

The Board received as information a Letter of Notification of Amendment to the Local Control Accountability Plan – Supplemental and Concentration Grant Funds.

## **ANNOUNCEMENTS**

Vice President Garcia reported that the next Regular Meeting would be Monday, September 12, 2016, at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments Per Government Code 54957

There were no staff/employee comments.

**CLOSED SESSION**

The Board adjourned to Closed Session at 6:43 p.m. to discuss public conference with real property negotiator, public employment, conference with labor negotiator and governance team items.

**OPEN SESSION**

The Board reconvened to Regular Session at 7:21 p.m. President Peña reported that they discussed conference with real property negotiator, public employment, conference with labor negotiator and governance team items.

The following action was taken in Closed Session:

Public Employment  
2.228

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the appointment of Sue Saghbini Saikaly as K-8 Principal effective as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

**ADJOURNMENT**

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on August 8, 2016 at 7:23 p.m. in honor of former Board of Education member and Superintendent Richard Caldwell

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

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Ruth Pérez, Secretary  
To the Board of Education

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President

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Vice President/Clerk